



CONTRACTORS PREQUALIFICATION QUESTIONNAIRE

Please provide the foregoing information so that we may evaluate your firm's qualifications, reputation, experience and finances to determine whether your firm will be placed on Emaar's list of pre-qualified **Contractors** in relevant fields. This list will be used by Emaar as a guide only, in determining which contractors will be asked to bid for specific services.

If you fail to provide any of the information requested on this form, or to enclose any of the specified supporting information, your application may be rejected.

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| Structure & Organization: | |
| Name of the Firm: | |
| Legal status of Firm: | [State whether a company is Private Limited, Public, Partnership, AOP, Proprietor, Others] |
| Registration with Pakistan Engineering Council: | [State Category and Limit] |
| Foreign Firm having Local Partner / Local firm having foreign partner: | [State Name & Address] |
| Name of Owners/ Directors/ Partners: | |
| Are the owners/ directors/ partners also owners/ directors/ partners of any other company already pre-qualify with Emaar or have worked with Emaar previously in any capacity: | |
| Has the company or any of its Owners/ Directors/ Partners previously applied for Pre-qualification: | |
| Whether the company was pre-qualified previously by Emaar or not: | |
| Date Company founded: | |
| No. of years of Experience: | |
| History of Litigation / Arbitration award against the Contractor | |
| Registered Office: | Address: |
| | Telephone: |
| | Email Address: |
| | Contact Person: |
| Trading Office: | Address: |
| | Telephone: |
| | Email Address: |
| | Contact Person (Name): |
| Indicate the work you wish to be considered: | [State whether you wish to work for General Building, Infrastructure, Maintenance & Repair and etc.] |
| Financial Information: | |
| Turnover for last three years: | |
| Bank Statements / Working Capital: | [Enclose copies of Bank statement of your certified accounts, including audit accounts for the three most recent financial years] |
| Insurer & their address: | |
| Intending the lowest value of works | |
| Credit Rating | Details/Documentary Evidence of Credit Rating by an accredited company |
| Disclaimer (to be submitted on stamp paper) | That neither your company nor its owners, directors, partners have any shareholding/partnership in any of Emaar Pakistan companies. |
| Firm Experience: | |
| Value of Projects Completed: | |
| Specific Experience: | [State the Nos. of projects completed of similar nature in magnitude and complexity. Enclosed a list stating name of project, client name, type, value, duration and any other information you wish to submit] |
| General Experience: | [State the Nos. of projects completed of any nature and magnitude and complexity. Enclosed a list stating name of project, client name, type, value, duration and any other information you wish to submit] |
| Adherence to targets: | |
| Experience in Pakistan for foreign firm / Experience in Overseas for Pakistani firm: | |



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|-----------------------------------|--|--|---|
| Client's References: | | | |
| Personnel Expertise: | | | |
| Human Resource Details: | State number of employees | | |
| | Managerial: | | Administrative: |
| | Engineering: | | Technical: |
| Office Automation Facilities: | | | |
| Hardware and software resources: | | | |
| Quality and Safety Polices: | | | |
| Quality: | [Enclose details of Quality Assurance schemes / practices adopted by the Company / Certified Management Services (QMS if any)] | | |
| Safety: | [Enclose a copy of safety policy] | | |
| Attachments: | <input checked="" type="checkbox"/> Registration Certificates | <input checked="" type="checkbox"/> Copy of Trade License | <input checked="" type="checkbox"/> CV's of Key Personnel |
| | <input checked="" type="checkbox"/> List of Completed and Ongoing Projects (showing Value of Work, Names of Client & Consultants, Project Start & Finish Dates and Short Description of Scope of Work) | | |
| | <input checked="" type="checkbox"/> Bank Statement | <input checked="" type="checkbox"/> Audited Financial Statements | |
| | <input checked="" type="checkbox"/> List of Tools and Plants | <input checked="" type="checkbox"/> Quality Control Manual | <input checked="" type="checkbox"/> Safety Manual |
| | <input checked="" type="checkbox"/> Certificate of Incorporation, Form 29, List of Directors, Memorandum of Article s & Association, Certificate of Commencement of Business (in case of Limited Co.) Partnership Deed (in case of a partnership), Sole Proprietary Declaration (in case of Sole Proprietorship) Any other Data Relevant. | | |
| Undertaking: | <p>I / We acknowledge that inclusion of a firm on any list of pre-qualified contractors is in the sole discretion of Emaar Pakistan Group, I / We understand Emaar may use some or all of the information provided to make inquiries of third parties regarding our firm, its experience, finances and qualifications and do hereby consent to the use of such information for these purposes and to Emaar making such inquiries as it deems necessary in the circumstances.</p> <p>I waive any claim I may have against Emaar resulting from the use of the foregoing information and / or Emaar making inquiries concerning our firm.</p> | | |
| Name of the Authorized Signatory: | Signed & Stamped: | | |
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